First Meeting Sample Agenda

[Insert Municipality Name] Mayors Wellness Campaign Committee Agenda
[Insert Date and Time]
[Insert location]

I. Welcome & Introductions
(Consider a warm-up question to get to know one another: Why improving our community’s health is important to me?)

II. Mayors Wellness Campaign
   a. Overview of resources available
   b. Review of [Municipality]’s health needs
      i. Determine needs assessment plan
   c. MWC Committee Recruitment-who else do we need at the table?
   d. Programming Ideas- consider using the MWC Toolkit

III. Next Steps
   a. Review of Follow-up Items and Assign Tasks
   b. Set Date and Location of Next Meeting