



## First Meeting Sample Agenda

[Insert Municipality Name] Mayors Wellness Campaign Committee Agenda  
[Insert Date and Time]  
[Insert location]

- I. Welcome & Introductions  
(Consider a warm-up question to get to know one another: Why improving our community's health is important to me?)
- II. Mayors Wellness Campaign
  - a. Overview of resources available
  - b. Review of [Municipality]'s health needs
    - i. Determine needs assessment plan
  - c. MWC Committee Recruitment-who else do we need at the table?
  - d. Programming Ideas- consider using the MWC Toolkit
- III. Next Steps
  - a. Review of Follow-up Items and Assign Tasks
  - b. Set Date and Location of Next Meeting